

ENROLLMENT INSTRUCTION GUIDE

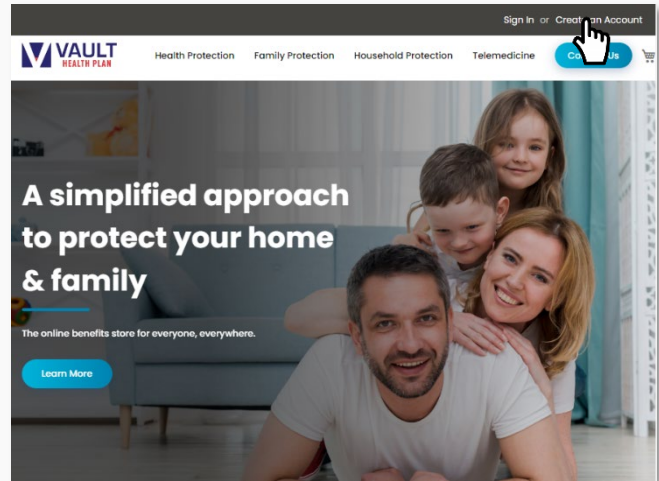


STEP 1:

Visit <https://myvaultbenefits.com/>

STEP 2:

Click on “Create an Account” in the upper right-hand corner, so you can be ready to enroll, should you see a plan that you are interested in.

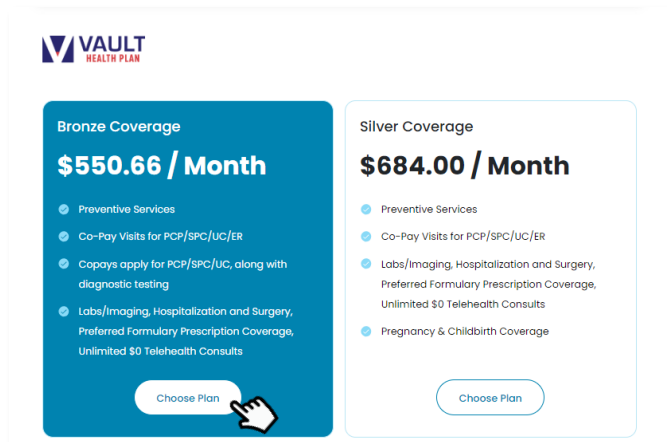


STEP 3:

Once your account has been created, go back to the home page to browse the healthcare services available for individuals:

- Major Medical for Sole Proprietors
- ACA Compliant Plans
- Dental and Vision Coverage
- Supplemental Coverage

Once you find a service you like, click “Choose Plan” and go through the enrollment process. For this example, we will be using the Bronze Plan.

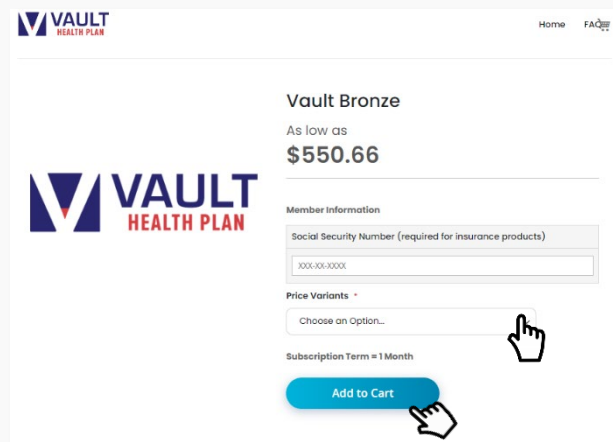


STEP 4:

Fill out all of the necessary information. Select who this plan is for:

- Employee
- Employee + Spouse
- Employee + Child(ren)
- Family

Then, click “Add to Cart.”



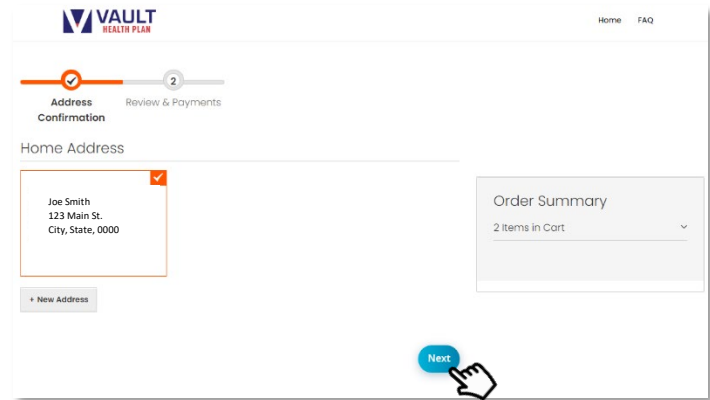
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STEP 5:

When you are ready to check out, go to the shopping cart and proceed to checkout.

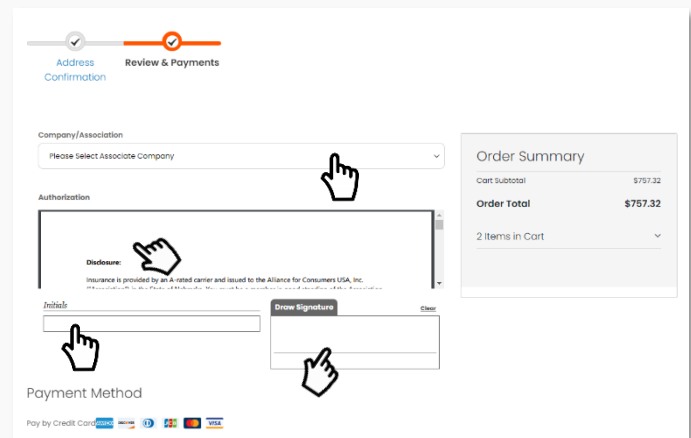
Once you proceed, it will ask you to confirm your address. Click "Next."



STEP 6:

If you are a real estate agent affiliated with the Colorado Association of Realtors, select "Colorado Association of Realtors" from the dropdown menu. Next you will follow all prompts, add your signatures, and select your payment method. Check the box next to the disclosure statement and select "Place Order."

Note: It may take a few weeks for you to receive your ID card in the mail.



Should you have any questions or concerns, we are here to help! Please fill out the form on www.carhealthbenefits.com, and someone will be in touch to schedule your free consultation!

